WHITE RIVER HEALTH DISTRICT
DESCHUTES RIM HEALTH CLINIC
BOARD OF DIRECTORS MEETING
AUGUST 14, 2025 MEETING MINUTES

1605 GEORGE JACKSON RD.
PO BOX 219, MAUPIN OR 97037
www.deschutesrimhealthclinic.org

BOARD MEMEBERS PRESENT: David Farris, Allison Bechtol, Ashley Biesenthal
BOARD MEMBERS ABSENT: Melissa Napoli
DRHC: Lindsay Roper, Megan Isom, Kinsey Jones
GUESTS: Laurie Barnes, Judy Starr, Rod Woodside, Medy & Tom Gantz, Phil Brandy – County Commissioner

I. CALL TO ORDER

The meeting was called to order at 5:02 pm by the Chair, David Farris

II. PUBLIC COMMENT: None

III. CONSENT AGENDA

A. Minutes from July 10 ,2025, Regular Board Meeting minutes were reviewed. There being no corrections, Ashley Biesenthal moved to approve the July 10,2025 minutes. David Farris seconded. All ayes. Motion carried.

IV. FINANCIAL REPORTS

A. Approve June 2025 Financials: Allison Bechtol moved to approve the June 2025 Financials. Ashley Biesenthal seconded. All ayes. Motion carried.
B. Patient Report: Informational only. Covered in Administrator Report
C. Proforma Budget: Not revised at this time.

V. NEW BUSINESS

A. Appoint New Board Member and Administer Oath of Office: Laurie Barnes introduced herself. David Farris moved to appoint Laurie Barnes to the Board. Allison Bechtol seconded. All ayes. The Oath of Office was administered.
B. The Clinic's new Office Assistant was introduced. Welcome Kinsey Jones.
C. Reimbursement request from Allison was reviewed and approved.
D. Request for donation: Laurie presented a request from the S. Wasco School, Senior Class Drug and Alcohol-Free fund raiser (golf tournament). David Farris moved to approve a donation of $100 to sponsor a hole. Ashley Biesenthal seconded. All ayes. Motion carried.
E. PR Planning:
   1. Lindsay is doing a FB page post to help keep the community informed on things going on and/or affecting the clinic.
   2. SW Times Articles: Board Members will take turns writing articles.
F. Date of Board Meetings: Discussion ensued regarding moving regular board meetings back to the 4th Thursday of the month. Allison Bechtol moved to move regular board meetings to the 4th Thursday of the month. Ashley Biesenthal seconded. All ayes. Motion carried.

VI. OLD BUSINESS

A. Strategic Planning Session: Tentative date for the planning session will be November 8th from 8 am – 1:00 pm. Location TBD. Facilitator will be through SDAO. David Farris moved to authorize up to $5K for this session. Ashley Biesenthal seconded. All ayes. Motion carried.
B. Policy Review:
   1. Self-pay/out of Pocket Policy
   2. Sliding Fee Scale Policy

   Both Policies were discussed. Lindsay will incorporate suggestions and bring them back for Board approval. Note: Morro clinic does NOT offer a cash discount.

C. Consider New IT Support: Lindsay presented several options. David Farris moved to approve changing to Cascade IT if after discussion with local/county "expert" they agreed that they are the best fit for us. Ashley Biesenthal seconded. All ayes. Motion carried
D. Recruitment of Advanced Practice Prover (APP) and Dentist: We had a 3-day site visit from a very promising FNP candidate. David Farris moved to create a job offer. Allison Bechtol seconded. All ayes. Motion carried.
E. Update on Foundation: Judy Starr, Foundation Board Chair gave an update on the Foundation.
    1. Judy and Phil are now signatories on the Foundation's RiverMark business accounts.
    2. Phil will be doing financials. He will be meeting with Sue and Robin to get up to speed.
    3. A cloud based/outlook shared drive has been set up to house all Foundation docs
    4. The Foundation Board is now made up of Judy Starr, David Farris and Phil Artz.
    5. Judy has created a draft Foundation Work Plan.
    6. She will be researching potential Grants.

VII. UPDATES

A. Clinic: Linday's presented her Clinic Administrator Report
B. Board:
    1. Allison asked that the Board approve using D&A Lawn Services to weed the clinic grounds. David Farris moved to approve. Allison Bechtol seconded. All ayes. Motion carried.

VIII. COMMUNICATIONS: None

IX. CLOSE PUBLIC MEETING AND OPEN EXECUTIVE SESSION: The public meeting was closed at 6:17 pm and Executive Session was opened. Per ORS 192.660(2)(a) and 192.660(7) – " To consider the employment of an officer, employee, staff member, or agent, and matters of employment."

X. PUBLIC MEETING REOPENED at 7:12.

1. David Farris moved to send a job offer to Jennifer Lombardi, FNP contingent on the review of the Pro-forma budget. Offer is for a 3-year commitment with payback provision if she leaves prior to the fulfillment period. Benefit package: until we establish a benefit package for all of our full-time employees, We will compensation Jennifer and her spouse $2k per month to help pay for benefits. Allison Bechtol seconded. All ayes. Motion carried.
2. Ashley Biesenthal made a motion to move Lindsay Roper into her official role (a broader job position needs to be created and approved) with a raise. Also, in recognition of the outstanding work she has been doing, Ashley moved to give her a bonus. David Farris seconded. All ayes. Motion carried

XI. ADJOURNMENT OF REGULAR BOARD MEETING: David Farris, Board Chair, adjourned the August 14, 2025 Regular Board Meeting at 7:15pm.

ATTESTATION:

Signed by:
Dr. David Farris
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David Farris, Board Chair

Signed by:
Allison Bechtol
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Allison Bechtol, Board Secretary