



**WHITE RIVER HEALTH DISTRICT
DESCHUTES RIM HEALTH CLINIC
BOARD OF DIRECTORS MEETING
JULY 10, 2025 MEETING MINUTES**

1605 GEORGE JACKSON RD.
PO BOX 219, MAUPIN OR 97037
www.deschutesrimhealthclinic.org

BOARD MEMEBERS PRESENT: David Farris, Allison Bechtol, Ashley Biesenthal

BOARD MEMBERS ABSENT BY PRIOR NOTICE: Melissa Napoli

DRHC: Lindsay Roper,

GUESTS: Judy Starr, Wayne Paisley, June Rickman, Medy & Tom Gantz

I. CALL TO ORDER

The meeting was called to order at 5:06 pm by the Chair, David Farris

II. CONSENT AGENDA

- A. Minutes from June 12 ,2025, Regular Board Meeting and the June 23,2025 Special Board Meeting minutes were reviewed. There being no corrections, David Farris moved to approve the minutes of both meetings. Ashley Biesenthal seconded. All ayes. Motion carried.

III. FINANCIAL REPORTS

- A. Approve May 2025 Financials: David Farris moved to approve the May 2025 Financials. Ashley Biesenthal seconded. All ayes. Motion carried.
B. Patient Report: Lindsay provided a report on Billing and Collections: Informational only
C. Proforma Budget: Not reviewed at this time. Awaiting June Financials
D. LGIP Account Statement: We have \$5K in this account

IV. PUBLIC COMMENT: None

V. NEW BUSINESS

- A. Appoint New Board Member and Administer Oath of Office: Wayne Paisley was our write-in person from May 2025 election. After discussion, Wayne declined the Board seat.
B. Election of Officers for FY 25-26:
1. Allison Bechtol nominated David Farris as Board Chair. Ashley Biesenthal seconded. All ayes. Motion carried.
2. David Farris nominated Allison Bechtol as Board Secretary. Ashley Biesenthal seconded. All ayes. Motion carried.
C. Assign Designations: This is an annual review of vendors and other entities the clinic works with. The FY 24-25 document was reviewed. Allison will update as identified for FY 25-26 and provide the Board with a copy.
D. Define Annual Goals: Tabled. Will be part of Strategic Planning
E. Review of Self Pay Policy/No Surprise Billing Act: Lindsay reviewed the current policies. Discussion ensued. Lindsay will revise police(s) based on discussion and bring it back for final review and Board approval.
F. Bridge Loan Addendum: Allison Bechtol moved to approve the addendum. David Farris seconded. All ayes. Motion carried. David will sign and return it to Sue Knapp.
G. Pursing replacement of Chiropractor and other types of complementary providers: Ashley shared that she has been approached by several locals asking about Chiropractic care (since the closing of Andrews practice). This led to a broader conversation regarding other types of providers we might connect with to see if they would like to rent space in Building B. Ashley and Allison will pursue advertising opportunities in the Gorge and Madras. Direct calling may also be pursued.

VI. OLD BUSINESS

- A. Strategic Planning Session: David has talked with several consultants that might be interested in facilitating a planning session.
- B. Recruitment of Advanced Practice Provider (APP) and Dentist. Review Job Post: A job description has been sent to the Office of Rural Health and is posted. David will be reaching out to APP's who have shown interest previously and to other word of mouth contacts. He encouraged all board members and the public to do the same. David will touch base with Dr. Selis regarding dental recruitment.
- C. Update on Grants, Funding Opportunities and Partnerships: nothing new
- D. Update on Foundation: Judy Starr, Foundation Board Chair gave an update on the Foundation.
 - a. Judy is researching donor databases
 - b. Judy will be setting up an orientation of Foundation documents (P&P's). Many need updating
 - c. Judy would like to set up a cloud based/outlook shared drive to keep all Foundation docs
 - d. Judy will be working to set up a mechanism to receive direct donations into the Foundation bank accounts and have it tracked in the donor database
 - e. Next steps include: creating a Fund raising plan, Grant application plan, Marketing communications plan and move forward on donor recognition

VII. UPDATES

- A. Clinic: Linday's presented her Clinic Administrator Report
 - 1. VA Disability Exams: On hold until we hire an additional provider
 - 2. Assessment of Job Descriptions and Benefits: COIPA gave us a bid of \$1,600 to review our job descriptions and assist with putting together a benefits package. David will talk to SDAO to see what they might charge for this service. Ashley Biesenthal moved to approve up to \$2,000 for us to find a program that will aid us in the review of job descriptions and benefit package. David Farris seconded. All ayes. Motion carried.
 - 3. We can now do outside blood draws by appointment.
 - 4. Lindsay confirmed that the Board does have "officers insurance".
 - 5. No Surprise Act: as part of this "Act", we now provide a good faith estimate for self-pay.
 - 6. Office Assistant: several applications have been submitted
 - 7. Malpractice: Renewal is running \$23K
 - 8. SAM number: needed to receive federal grants. Lindsay is working to renew
 - 9. Lindsay will be researching alternative IT firms.
 - 10. Aug 6th: Allison, David and Lindsay will be attending Board Training through SDAO.
- B. Board:
 - 1. Allison sent a thank you to the City for weed eating the clinic ground (paid for by grant).
 - 2. Contract negotiations: Providence has been renewed effective July 1st. Moda is in process.

VIII. COMMUNICATIONS: None

IX. CLOSE PUBLIC MEETING AND OPEN EXECUTIVE SESSION: The public meeting was closed at 7:13 pm and Executive Session was opened. Per ORS 192.660(2)(a) and 192.660(7) – "To consider the employment of an officer, employee, staff member, or agent, and matters of employment"

X. PUBLIC MEETING REOPENED at 7:29. No follow up decisions subsequent to executive session.

XI. ADJOURNMENT OF REGULAR BOARD MEETING: David Farris, Board Chair, adjourned the July 10, 2025 Regular Board Meeting at 7:30pm.

Signed by:
ATTESTATION:
Dr. David Farris
Signed by:
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David Farris Board Chair
Signed by:
0104E7B956BE4EC...
Allison Bechtol
Allison Bechtol, Board Secretary