



**WHITE RIVER HEALTH DISTRICT  
DESCHUTES RIM HEALTH CLINIC  
BOARD OF DIRECTORS MEETING  
JUNE 12, 2025 MEETING MINUTES**

1605 GEORGE JACKSON RD.  
PO BOX 219, MAUPIN OR 97037  
[www.deschutesrimhealthclinic.org](http://www.deschutesrimhealthclinic.org)

**BOARD MEMEBERS PRESENT:** David Farris, Allison Bechtol, Ashley Biesenthal  
**BOARD MEMBERS ABSENT BY PRIOR NOTICE:** Melissa Napoli  
**DRHC:** Lindsay Roper, Megan Isom  
**GUESTS:** Medy & Tom Gantz, Sue Knapp

**I. CALL TO ORDER**

The meeting was called to order at 5:01 pm by the Chair, David Farris

**II. CONSENT AGENDA**

- A. Minutes from May 8<sup>th</sup> ,2025, Regular Board Meeting and the May 27,2025 Budget Hearing were reviewed. There being no corrections, Ashley Biesenthal moved to approve the minutes of both meetings. David Farris seconded. All ayes. Motion carried.

**III. FINANCIAL REPORTS**

- A. Approve April 2025 Financials: Ashely Biesenthal moved to approve the April 2025 Financials. David Farris seconded. All ayes. Motion carried.
- B. LGIP Account Statement: We have \$4,900 in this account

**IV. PUBLIC COMMENT:** None

**V. NEW BUSINESS**

- A. Certify Election: Ashley Biesenthal move to approve the certified election results. Allison Bechtol seconded. All ayes. Motion carried.
- B. Option Levy Campaign Debrief: Allison commented that the preplanning worked well as did the FB posts. Feedback: any time we use a quote we need to be sure that it is not changed (to shorten it or make it more concise) unless we have specific approval/permission from the source/person. David commented that he very much appreciated all the Board members energy and thoughtfulness (team effort) on levy planning and execution. Ashley thanked Lindsay for her work posting on FB. She shared that our online presence really made a difference! Allison suggested we continue this effort by putting together a plan/calendar for our online presence.
- C. Strategic Planning Session: In a discussion with Dr. Aslinger, Lindsay, Allison and David, it came out that we should have a formal planning session to really define what's next and how to prioritize the services we offer, and how to best recruit the appropriate people. David has reached out to several people to see if they might know someone who could help lead such a session. Allison also reached out to COIPA. In addition to Board members, we will be looking for members of the public to participate. Be thinking about who we might reach out to. Lindsay suggested that the clinic reestablish the Patient Family Advisory Committee (PFAC) made up of community members. They could be part of the strategic planning and then continue to provide feedback to the clinic.

David made a visit to the Moro Clinic and met with Caitlyn Blagg who will be a valuable resource. He also had a phone conversation with Rondyann Gerst from the Office of Rural Health introducing him to Orion Felvey from Orchid Health. Potential partner opportunity?

- D. Review/Approve Extension of Clinic's MOU with Sue Knapp: David Farris moved to extend the MOU with Sue Knapp through September 30, 2025 in order to complete audits and complete the final report for HRSA grant. Ashley seconded. All ayes. Motion carried.

- E. Fiscal Controls Update: Recommendations from accountant. We are on track, and most have been incorporated into our business practices. It's vital that we continue to review and keep aware of potential areas where fraud may occur. As part of the audits, there are questioners on fiscal controls and fraud. Sue suggested Lindsay might work with Angela in completing them for the FY 23-24 audit.
- F. Update on Foundation Personnel and Activities: At the last meeting we voted to add Phil Artz to the Board and accepted Sun Knapp's resignation.

## VI. OLD BUSINESS

- A. Recruitment of Advanced Practice Provider (APP) and Dentist. Review Job Post: A job description has been sent to the Office of Rural Health and is posted. David will be reaching out to APP's who have shown interest previously and to other word of mouth contacts. He encouraged all board members and the public to do the same. David will touch base with Dr. Selis regarding dental recruitment.

## VII. UPDATES

- A. Clinic:
  - 1. Notice of Privacy Practices Policy: Ashley Biesenthal moved to approve the Notice of Privacy Policy with suggested wording. Allison Bechtol seconded. All ayes. Motion carried.
  - 2. Dr. Pendleton: Lindsay will work on getting him credentialed with all Payors
  - 3. Streamline (Website): Lindsay met with them and recommended we move to this platform. Much more professional and is ADA compliant. This discussion was tabled until the next meeting once David has reviewed the proforma budget.
  - 4. Office Assistant (OA) Job Description: Allison Bechtol moved to approve the OA Job Description with suggested edits. David Farris seconded. All ayes. Motion carried.
  - 5. Malpractice: Our current policy renews August first. David and Lindsay will work together to "shop" for more cost effective coverage.
  - 6. Dr. Anslinger is open to establishing (as PCP) a more patients.
- B. Board:
  - 1. David would like to see billing and collection numbers in the future to make sure providers are covering their costs.

## VIII. COMMUNICATIONS: None

**IX. CLOSE PUBLIC MEETING AND OPEN EXECUTIVE SESSION:** The public meeting was closed at 5:50 pm and Executive Session was opened. Per ORS 192.660(2)(a) and 192.660(7) – "To consider the employment of an officer, employee, staff member, or agent, and matters of employment"

**X. PUBLIC MEETING REOPENED** at 6:10. No follow up decisions subsequent to executive session.

**XI. ADJOURNMENT OF REGULAR BOARD MEETING:** David Farris, Board Chair, adjourned the June 12, 2025 Regular Board Meeting at 6:12 pm.

Signed by:  
**ATTESTATION:**  
*Dr. David Farris*

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David Farris, Board Chair

*Allison Bechtol*

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Allison Bechtol, Board Secretary