

**WHITE RIVER HEALTH DISTRICT
SPECIAL BOARD OF DIRECTORS MEETING
DESCHUTES RIM HEALTH CLINIC
1605 GEORGE JACKSON RD,
MAUPIN, OR 97037**

**AUGUST 4, 2021
SPECIAL MEETING MINUTES**
(via Zoom video platform)

BOARD MEMBERS PRESENT: Sue Knapp, James Holycross, Laura Taylor, Andrew Houck

BOARD MEMBERS ABSENT: None

GUESTS: None

DRHC: Tiah Mayhew

I. CALL TO ORDER:

The meeting was called to order at 9:00 by Board Member, Sue Knapp. Sue Knapp explained the need for this Special Meeting in that quorum rules were violated at the last (July 21st) meeting, thereby negating Laura Taylor's Board membership and office position, as well as the office positions of chair and vice-chair.

II. OATH OF OFFICE FOR ELECTED BOARD MEMBER: Sue Knapp asked Andrew Houck to recite the oath of office for Board membership. Done. Andrew is now formally sworn in as a Board member.

III. APPROVAL OF BOARD CANDIDATE FOR FILL VACANT POSITION: Sue Knapp led discussion on Laura Taylor's application to be a Board member, filling one of the vacant positions. Laura indicated a preference for Position #5 in which the term ends 6/30/2025.

- Motion was made by Andrew Houck to approve Laura Taylor's application for Board membership; Jim Holycross seconded the motion. There was no discussion subsequent to the motion. Vote was all ayes (Knapp, Houck, Holycross). Motion carried.

IV. OATH OF OFFICE FOR NEW BOARD MEMBER FILLING VACANT POSITION: Sue Knapp asked Laura Taylor to recite the oath of office to become a Board member. Done. Laura is now formally sworn in as a Board member.

V. ELECTION OF OFFICERS:

- **Secretary:** Now with an official quorum, motion was made by Jim Holycross to nominate Laura Taylor for the Secretary position; motion was seconded by Sue Knapp. There was no discussion subsequent to the motion. Vote was all ayes (Knapp, Holycross, Houck). Motion carried. Laura Taylor is the new Board Secretary.
- **Vice-Chair:** Motion was made by Sue Knapp to nominate Jim Holycross as Vice-chair; motion was seconded by Andrew Houck. There was no discussion subsequent to the motion. Vote was all ayes (Knapp, Houck, Taylor). Motion carried. Jim Holycross resumes his Vice-chair position.
- **Chair:** Motion was made by Laura Taylor to nominate Sue Knapp as Chair of the Board; motion was seconded by Andrew Houck. There was no discussion subsequent to the motion. Vote was all ayes (Taylor, Houck, Holycross). Motion carried. Sue Knapp is the new Board Chair.

- VI. NEW BOARD MEMBER PACKETS: Sue Knapp commented on the Board receiving in the near future a packet of orientation materials, that could be added to with time. She reiterated her recommendation for new board members to take the SDAO training on Board Roles and Responsibilities and will resend the information on the training.
- VII. ADJOURNMENT: Meeting was adjourned at 9:16.

ATTESTATION:

Attest:


Laura Taylor, Board Secretary



Sue Knapp, Board Chair